



Achievement & Opportunity
for All

THE BROXBOURNE SCHOOL
High Road
Broxbourne
Herts EN10 7DD

Tel: 01992 411060 Fax: 01992 411061
e-mail: admin@broxbourne.herts.sch.uk
website: www.broxbourne.herts.sch.uk

Headteacher
Paula Humphreys BSc MBA

9th September 2020

Dear Parents and Carers

I am very pleased that the school is now fully open with all students returned.

The measures that we have put in place are operational and working well. These include enhanced cleaning routines, hand sanitation points in all buildings, a one way system around the site to minimise crowding and avoid stopping, staggered year group 'bubble' breaks/lunchtimes and staggered start and finish times. We have also invested in additional cleaning throughout the school day. As we have all returned to school successfully and are becoming used to these new systems, we now feel that it is the right time to introduce the additional safety measure of face coverings for all staff and students in corridors and communal areas where social distancing is more difficult to maintain.

Face coverings which cover both the nose and mouth must be worn in corridors and communal areas from Monday 14th September. In accordance with government guidance, staff or students are exempt from wearing face coverings if *"they cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability or because they need to speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate"*. If you feel that your child is exempt, please contact their Head of Year.

Students should, therefore, as part of their daily equipment always carry a face covering which they should wear as they move around the school site between lessons and in indoor recreational spaces such as the dining halls, sixth form common room and the library. We would advise that students have a disposable medical grade mask or a plain fabric face covering and that they have a plastic bag in which they can store their mask during lessons. Students will, of course, also be wearing face coverings whilst travelling on public transport on their journey to and from school.

I would ask you to spend some time reminding students that masks should be handled only by the ear loops and ties and folded by placing the outside corners together. Students should be careful not to touch their eyes, nose, and mouth when removing their masks and to remember to use hand sanitiser after removing their masks. All students need their own sanitiser as part of their school equipment. Teachers will reinforce these expectations.

I should like to take this opportunity to thank parents for their understanding that in order to keep everyone safe while still offering a full curriculum, we are having to make changes either because the guidance is changing or because we feel it is necessary.

Thank you for your support with this matter.

Yours faithfully

Paula Humphreys
Headteacher