



Achievement & Opportunity
for All

THE BROXBOURNE SCHOOL
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Headteacher
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Dear Parent(s)/Carer(s)

Year 11 Mock Examinations

Please note that study leave for the Year 11 Mock Examinations will begin on Monday 7th December this year. Pupils will be given a copy of their individual timetables this week via their Form Tutor. Please go through this with your child to make sure you both know when they are expected in school.

Pupils are not expected to attend school except when they have an examination or a catch up session. During the mock exam period pupils are registered in the examination room. Pupils are expected to arrive in good time for their examinations, usually about 20 minutes before the examination is due to start.

Please ensure that your son or daughter is properly equipped with writing materials for the examinations (pens must be black). We would also remind you of the school's policy on mobile phones – a copy of the letter outlining this is attached. Should your child be too ill to attend the timetabled exam, please notify attendance by ringing the school on the number above. All pupils who miss an exam due to an unplanned absence will have to sit the paper on their return to school in January.

I would like to take this opportunity to wish your child every success in their Mock Examinations.

Yours faithfully

Mrs K Brandon
Head of Year 11